



Chicago Federal Executive Board/SkillPath Training
Registration Form

Sessions begin promptly at 9:00 a.m. (8:30 check-in) and end at 4:00 p.m.
We ask that you please be on time and that you do not leave during the session
or before the session ends.

Date of Seminar: Title of Seminar:

Name of Attendee:	Title:	
Agency:	E-Mail:	
Telephone Number:	Agency Head:	
Payment Methods:	<input type="checkbox"/> Visa <input type="checkbox"/> Master Card	
	<input type="checkbox"/> Check	
	<input type="checkbox"/> Please send me an Invoice	
Credit Card Number:	Name on Credit Card:	
Expiration Date:	Credit Card Holder E-Mail:	
Credit Card Billing Address:	Credit Card Holder Phone Number:	
Billing Contact: (if not paying by credit card)	Address Line 1:	
	Address Line 2:	
	City, State, Zip:	
	Name:	
Amount: \$	E-Mail:	
	Phone Number:	
	Purchase Order # (if applicable):	Authorization Code (if applicable):

Registration Cost: Registration is **\$58.00** and begins upon receipt of this email and will continue to be accepted until enrollment capacity is reached.

Please return completed form by e-mail to sheryl.irving@gsa.gov or fax to (312) 353-3058.

If paying by check please make checks payable to the Chicago Federal Executive Board and Mail to: Chicago Federal Executive Board, 230 S. Dearborn, Suite 3816, Chicago, IL 60604.

Our Tax ID number is 36-3416761

Cancellation/Substitution Policy: Understanding that unforeseen circumstances may preclude an individual from attending, refunds will not be made once an employee is registered. **However, we encourage agencies to find another individual who is able to attend the course that cannot be attended by the originally registered employee.**